

**The Annual Quality Assurance Report
of the IQAC (1st August 2015 to 31st July 16)
H.C.D.G.COLLEGE, NITAIPUKHURI, SIVASAGAR, ASSAM.
TACK ID: ASCOGN11989**

Part – A

I. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Dr. Sudhir Kumar Das

Mobile:

09435674992

IQAC e-mail address:

iqachcdg@gmail.com

1.3 NAAC Track ID (For ex. MHCOCN 18879)

ASCOGN11989

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/34/126 dated 4th Nov.2004

1.5 Website address:

<http://www.hcdgcollege.org>

Web-link of the AQAR:

www.hcdgcollege.org/AQAR-2015-2016.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C		2004	5 Year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

15.07.2008

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR- 2014-15 submitted to NAAC on 28.12.2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.12 Name of the Affiliating University (for the Colleges)

Dibrugarh University, Dibrugarh,
Assam

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held: 04 (Four)	
2.11 No. of meetings with various stakeholders:	
No.	<input type="text"/>
Faculty	<input type="text" value="4"/>
Non-Teaching Staff	<input type="text" value="0"/>
Students	<input type="text"/>
Alumni	<input type="text" value="0"/>
Others	<input type="text"/>
2.12 Has IQAC received any funding from UGC during the year? Yes <input type="text" value="*"/> No <input type="text" value="*"/>	

If yes, mention the amount

Rs. 3 lacs in 2014

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

New Trends in Postcolonial Studies

2.14 Significant Activities and contributions made by IQAC

Career Counselling and motivational talks.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Effective transaction of curriculum. 2. Effective career counselling. 3. Skill based add on course.	1. Curriculum transaction has been more effective because of course completion certificate and lesson plan. 2. Career Counselling to students. 3. Add on computer skill development certificate course introduced.

* Attach the Academic Calendar of the year as Annexure. (Attached Annexure-I, Academic Calendar, 2015-2016)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Stress on skill development along with traditional courses. Spoken Tutorial Computer Skill Development Course introduced in collaboration with IIT, Bombay.
2. Career Counselling to students to choose right subject and a career later on.
3. Effective and regular curriculum transaction.

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Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0			
PG	0			
UG	1	0	0	0
PG Diploma	0			
Advanced Diploma	0			
Diploma	0			
Certificate	0			
Others	0			
Total	1	0	0	0
Interdisciplinary	0			
Innovative	0			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Attached Annexure-II Student Feedback on teacher)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision/update of regulation or syllabi in this session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	12	09	0	01

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	03	0	0	0	0	0	0	04	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	07	02
Presented papers	0	07	02
Resource Persons		01	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Maintenance of lesson plan and production of Course Completion Certificate at the end of the academic session by the teacher.
 2. Student Feed Back on teacher.

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal Assessment Tests conducted regularly.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

0

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage : 2015-16

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	49	Nil	13	27		81.64

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- a. By conducting continuous comprehensive evaluation of students through Internal Assessment.
- b. Showing them the answer scripts of I.A Tests to the students and pointing out their weaknesses therein.
- c. Conducting Group Discussions/Seminars for students.
- d. Conducting Remedial Classes for academically disadvantaged students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	04
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	0	0	03
Technical Staff	0	0	0	0

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Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging faculty members to go for research work, publication and familiarizing them with new trends by organizing institutional level seminars.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		01
Outlay in Rs. Lakhs	2.50/	2.00/	1.65/	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals		16	
Non-Peer Review Journals		14	0
e-Journals			
Conference proceedings			0

3.5 Details on Impact factor of publications:

Range Average * h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	Rs. 4.5 lacs	Rs.3.35 lacs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 05

3.21 No. of students Participated in NSS events:

University level 0 State level 0

National level 0 International level 0

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level 0 State level 0

National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0

National level 0 International level 0

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="0"/>

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- A motivational Talk for the students was organized to familiarize students on the concept of ‘Mind Power’ on 21st September 2015.
- World Environment Day (5th June 2016) was observed in the college by planting saplings and holding meeting with the students to make them aware of the importance of preserving environment.
- A cleanliness drive was undertaken by the students and teachers of the college at Demow Primary Health Centre on 29th August 2016 under Swach Bharat Mission.
- An awareness meeting on the Swach Bharat Mission was held at the college on 29th August 2016 to make the students and teachers aware of the importance of cleanliness of the immediate surroundings.
- The paddy crop of the surrounding area of the college got affected by an insect popularly called ‘Army’ and the farmers did not have a clue to protect their crop from this destructive worm. The college in collaboration with the Assam Agricultural University, Jorhat, organized an awareness camp to make the farmers familiarize with various methods of countering the worm and protecting their crop.
- Rashtriya Ekta Divas was observed in the college and a meeting was held on the topic of ‘National Integration’. The students took out a procession on the occasion and spread the message of National Integration.
- Women’s’ Cell of the college organized an awareness camp on the “Eradication of Superstition and Witch Hunting” on 21st June 2016 in a nearby interior village at Paruliguri.

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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 Bighas/1.766 hectares	0		00
Class rooms	10	03		13
Laboratories	02	01		03
Seminar Halls	01	01		02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	15	14	UGC/Govt. Of Assam	29
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 27,20,500			
Others (Purchase of bench/desk etc)	Rs. 2,45,000			

4.2 Computerization of administration and library

<p>The college office has been totally computerized. The library is fully automated.</p>
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4.3 Library services:

	Existing 2014-15		Newly added		Total (2015-16)	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	6733	906787/	365	59180/	7098	958451/
Reference Books	584	216182/	15	5994/	599	217130/
e-Books	NList	Subscription	Free	Free		
Journals	18	26780/	12	12360/		
e-Journals	NList	Free				
Digital Database	0	00				
CD & Video	0	00				
Others (Newspaper)	09	19800/	0	19800/	09	19800/

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centre	Office	Departments	Others
Existing	48	02	20	02	01	02	07	01
Added	08	02	08	08		05		01
Total	56	04	28	10	01	07	07	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Skill Development course given to students/teachers in collaboration with IIT, Bombay.

4.6 Amount spent on maintenance in lakhs (Rs.)

:

i) ICT	46,214/
ii) Campus Infrastructure and facilities	6, 37,530/
iii) Equipments	32,500/
iv) Others	50,000/
Total :	7,66,244/

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Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

An orientation programme held at the beginning of each session and the students are informed about all the support service system of the college. The Library staff, on a separate day, familiarizes them with library operations and regulations.

5.2 Efforts made by the institution for tracking the progression

Student progression report is maintained maintained to track their progress after completion of their graduation.

The college conducts Career Counselling sessions for the Semester students guiding them into different careers

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
378	0	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
10	00	26	91	00	127	14	16	43	158	00	231

Men	No	%
	117	50.64

Women	No	%
	114	49.36

Demand ratio: All the candidates who applied were given admission under the fee waiver scheme of Govt. Of Assam.

DROP OUT RATE: **37.17 %**

(Total number of students admitted into **I Semester** in 2012: **78**

Total number of students appeared for the **VI Semester** examination in 2015: **49**)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

There is a Career Counselling Cell which provides students with various relevant information on pursuing a right career.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Construction of a new auditorium a long standing demand of the students. Provision for safe drinking water.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college has a vision of being a state of the art rural institution providing every facility to its students at a very affordable cost and producing students who would grow individually and also be able to contribute positively to the development of society.

6.2 Does the Institution has a management Information System: NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum designed by the affiliating university (Dibrugarh University) has not been upgraded since 2011.

6.3.2 Teaching and Learning

Regular maintenance of Lesson Plan and Course Completion Certificate by the members of faculty.

6.3.3 Examination and Evaluation

Internal Assessment Tests (two in a semester) is a process of continuous Comprehensive Evaluation

6.3.4 Research and Development

A total of five serving faculty members have registered for Ph.D. and seven out of 21 have Ph.D. degrees as their highest qualification.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library: New books added. NList subscription. New Reading Room added.
2. Four class rooms converted into digital class rooms.
3. New Administrative Building constructed with a state of the art conference hall.
4. New Auditorium constructed.

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

The institution strictly follows the Govt. of Assam instructions in the matter of recruitment of Faculty and administrative staff.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

A very transparent Admission Process has been followed observing the rules and regulations as laid down by the Govt. of Assam.

6.4 Welfare schemes for:

Teaching	Cooperative Credit Society functions to provide financial assistance to the teaching and non-teaching staff of the college on a very low rate of interest.
Non teaching	They too are members of the Cooperative Credit Society
Students	Financial assistance for BPL students in the matter of Admission and Book Bank facility for free supply of books.

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	Yes	Govt Auditor	Yes	Governing Body

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

The members of the Alumni Association staged a “Bhaona” (folk theatre) on 1st July 2016 in the college premises as a part of interaction with students of the college.

6.12 Activities and support from the Parent – Teacher Association



6.13 Development programmes for support staff



6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation of saplings taken up every year on the Environment Day (June -5th) within and outside the college campus
Dustbins provided to keep the campus clean.

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Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A new add on Computer Skill Development course has been introduced in the college in collaboration with IIT, Bombay. The students use the existing computer lab and the downloaded study materials are provided to them. Two batches of students have already acquired certificates after completing the course.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Introduction of Computer Skill Development Course in collaboration with IIT, Bombay to make our students acquire a special skill.
2. Involving the students in various extension activities so that they realize the value of serving the society.
3. Making the students and staff aware of the importance of preserving the environment.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Sincere effort being made to check the dropout rate by providing financial help to poor but meritorious students by individual teachers.
2. Making students more market friendly by making them acquire a skill like computer skill.
3. Remedial classes held to help students coming from academically disadvantaged families and first generation learners.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Saplings planted within and outside the college campus on every Environment Day on June 5th.
2. The Extension Cell through the NSS conducts awareness camps in remote areas on preservation of environment and also takes up cleanliness drives from time to time.
3. The college organizes awareness meetings on Swachh Bharat Mission involving the teachers and students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. **Strength** :The college has gradually acquired adequate infrastructure so that even students of this rural area can have access to state of the art facilities. Secondly the teaching faculty has been a very sincere and committed lot always ready to help the students in academic matters.
2. **Weakness**: Low enrolment. Barring the present session the college has not received enough applications from aspiring students. Because of a waiver of fees the number of students seeking admission has increased this year. This clearly shows the socio-economic status of people living around the college.
3. **Opportunity**: The College can be a centre of learning in this rural set up if it can open new job oriented and skill based subjects without charging any extra fees on the students. If the funding for this can be arranged the problem of low enrolment and dropout rate can be checked.
4. **Threats/Challenges**: To attain the status of a reputed educational institution, the administration, teaching faculty, and all other stake holders must unite and innovate ways and means to overcome the challenges.

8. Plans of institution for next year

The institution plans to improve the academic performance of its students to higher scale.

*Name : Dr. Sanjib Borgohain
Signature of the Chairperson, IQAC*

*Name: Dr. Sudhir Kumar Das
Signature of the Coordinator, IQAC*

Annexure I



Annexure: A

**ACADEMIC CALENDAR FOR THE GENERAL DEGREE COLLEGES
DIBRUGARH UNIVERSITY
(FROM JANUARY 2016 TO DECEMBER 2016)
(As recommended by the Executive Council in its Meeting held on 29.12.2015)**

Date(s)	Events/ Activities
1 st January, 2016	1. Commencement of the Even Semester Classes 2. Notification of Class Routine (College & Departmental), Course Plans etc. in the Notice Boards
20 th - 31 st January, 2016	College Week (any seven days)
22 nd January, 2016 (Friday)	Last date for Submission of Evaluated Answer Scripts of the End Semester Examinations of the B.A./ B.Sc./ B.Com. programmes with relevant documents by the Zonal Officers to the University
10 th - 15 th February, 2016	Declaration of the results of the Odd Semester B.A./ B.Sc./ B.Com. Programmes
10 th Feb - 25 th February, 2016	1 st Sessional Examination of the 2 nd , 4 th and 6 th Semester of the B.A./B.Sc./B.Com. Programmes (any four days)
25 th - 29 th February, 2016	Counseling for the Students of the BA/B.Sc./B.Com Programmes and Mid Semester Feedback Assessment (any one day)
29 th February, 2016 (Monday)	Last date for notification of 1 st Sessional Examination Marks of the 2 nd , 4 th and 6 th Semester BA/ B.Sc./ B.Com Programmes in the Departmental Notice Boards
24 th March, 2016 (Thursday)	Last date for Form fill-up of the B.A./ B.Sc./ B.Com. End Semester Examinations at the colleges
1 st - 8 th April, 2016	2 nd Sessional Examinations of the B.A./B.Sc./B.Com. Programmes (any four days)
4 th April, 2016 (Monday)	Last date for submission of filled in Examination Forms of the B.A./ B.Sc./ B.Com. End Semester Examinations (2 nd , 4 th & 6 th Semester) by the colleges at the University
20 th April, 2016 (Wednesday)	1. Last date for submission of Assignment by the students of BA/ B.Sc./ B.Com Programmes (if any) 2. Completion of the even semester classes of the BA/ B.Sc./ B.Com. Programmes 3. Last date for notification of 2 nd Sessional Examination Marks of the BA/ B.Sc./ B.Com Programmes in the Departmental Notice Boards
2 nd - 31 st May 2016	End Semester Examinations of the BA/ B.Sc./ B.Com. Programmes
9 th May, 2016 (Monday)	Last date for submission of Internal Assessment marks of the 2 nd , 4 th & 6 th Semester Students of the BA/ B.Sc./ B.Com Programmes to the University
5 th - 31 st May, 2016	Evaluation of Answer Scripts of the B.A./ B.Sc./ B.Com. End Semester Examinations (2 nd , 4 th & 6 th Semester) at the Zones
11 th May -30 th May, 2016	Admission Notice and Completion of the Admission Process in the BA/B.Sc./B.Com 1 st Semester Classes


29/12/15

ANNEXURE-II

Student Feedback on teachers

H.C.D.G.College

Nitaipukhuri

Student Feedback on Teachers Session 2013-14

Name of the Teacher:

Department:

Sl. No	Parameters	A Very Good (%)	B Good (%)	C Satisfactory (%)	D Unsatisfactory (%)
1	Knowledge base of the teacher (as perceived by you)				
2	Communication skills (in terms of articulations and comprehensibility)				
3	Sincerity/Commitment of the teacher				
4	Interest generated by the teacher for the subject				
5	Ability to integrate course material with environment/other issues, to provide a broader perspective				
6	Ability to integrate content with other courses				
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)				
8	Ability to design quizzes/ Tests/ assignments/ examinations and projects to evaluate students' understanding of the course				
9	Provision for sufficient time for feedback				
10	Overall rating				

Signature of the Principal

