

BEST PRACTICES IN MY INSTITUTION

Title of the practice No. 1: Mentoring

II. The context that required the initiation of the practice: The students belong to underprivileged section. Here early marriage is a regular practice. Hence drop out rate is a problem for this institution. Moreover, the parents are not so much educated. They are not so affluent to help their children in different ways. CBCS system, as the system has newly introduced by Dibrugarh University, creates some problems like selection of Core subject, Generic electives, skill based subjects etc. Hence the mentoring system help the students to select the right option. Modern world is a labyrinth of some difficult paths. Students sometimes got puzzled thinking which road they would choose.

III. Objectives of the practice: The objectives of Mentoring are

- i) to create a student-friendly environment in the institution, and
- ii) to minimize the gap between students and teachers. This practice is followed to provide the best of the teachers to the students.
- iii) Mentoring system will help to give every possible counsel to the students by the best and appropriate mentor. Each and every student whether rich or poor, advanced learner or slow learner would take proper care.

IV. The Practice : Mentoring is a practice that is used by educational institutions for the overall development of students. In our institution all the teachers have been involved in this innovative process. The students are divided into several groups mixing the advanced learners along with the slow learners. One teacher is assigned the duty of a mentor of a group of students comprising minimum four students. Generally the teachers of a respective department are assigned the duty of the mentors of the students of his/her respective departments. At the time of the beginning of each session the academic board notified the head of each department to allot mentors to students, and thereby the head of each department gives notice. Every mentor prepares a list of students with the following details: Name of the student, Class, Address, Distance from the institution, Contact no, E-mail ID. These records are kept with the particular teacher. The mentor has the responsibility to provide personal counseling to the students. During Covid Pandemic

period, teachers involve in providing personal counseling and other help through WhatsApp groups, E mail, Google Meet, Google Class Room etc. The mentor discusses academic, co-curricular and career opportunities with the students. If any student requires financial help the mentor arranges it and help the particular student. The mentoring programme in this institution follows a model: 1. Identification of problem (slow learner/economically weaker /household problem) 2. Support (Academic, Mental and financial) 3. Motivation and Counseling 4. Guidance 5. Setting Goal and Success

V. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words)

VII. Impact of the practice : Before mentoring students hesitated to approach the teachers for any help, and to talk freely about their problems, but after the practice has been started in the institution, students feel free to talk with the teachers. They can say openly about difficulties they face in their study, their house hold problems including lack of money, drunkenness of parents, force come from parents/relatives for early marriage etc. Besides these, this system helps the teachers to find out the hidden talent of the students in various spheres like academic, music, writing, sports, debating, and the mentor can find opportunity to help them for improving their skill. The students who receive mentoring they show skill in learning, field project, community service, leadership development etc. The mentor even keeps contact with the parents/guardians, visits their houses, and discusses the progress of the student. It is indeed a very fruitful practice followed in the institution as per the NAAC Peer Team advice at the time of the second cycle of NAAC's visit in 2017.

VIII. Resources required: Mentoring requires man power and dedication as well as accountability of the teachers.

2. Title of the practice no 2. Special Class by Guest Faculty

I. The Context that Requires the Initiation of the Process:

Now a days it has become essential for the students to be acquainted with the vast field of knowledge. Moreover, there are some noted experts in their respective fields. Words of inspiration, sharing of knowledge, offering of new perspectives from them motivate the

students. Therefore, the HCDG College has introduced special lectures by the invited guest faculties from other colleges and university.

II. Objectives of the practice:

The objectives of the practice are:

- (i) To help the students to acquire more knowledge not only about their course, but also they are acquainted with the broader spectrum of knowledge about literature, history, politics, economics, drama, art, film appreciation, music, soft skills etc.
- (ii) To inspire and motivate students to practice extensive reading habit as well as analytical/critical bent of mind.



III. The Practice:

This institution has 21 faculty members and a librarian. Besides the regular classes provided by the faculty members, more or less all the departments provide special classes related to BA Course by guest faculties from various universities and institutions. These special lecture programmes help the students to acquire more knowledge not only about their course, but also they are acquainted with the broader spectrum of knowledge about literature, history, politics, economics, drama, art, film appreciation, music, soft skills etc. The students thereby practice extensive reading habit as well as analytical/critical bent of mind.

IV. Outcome:

The students are found more motivated. The guest lectures have enriched the learning outcome. The overall performance of the students have been improved after introducing this best practice. The advanced learners find opportunity to acquire more knowledge.

V. Problems Encountered and Resources Required: As more resources are required to provide more special classes the institution has signed MOU with a college. Non-availability of fund sometimes creates problem.

3. About the Institution

- i. Name of the Institution: Hem Chandra Dev Goswami College, Nitaipukhuri.
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