

Minutes of the IQAC Meeting

22/12/2022

Agenda:

1. Chairperson's gracing of the chair
2. Objectives- Coordinator, IQAC
3. Reading out of the last minutes and discussion
4. Action taken
5. Kathasilpi Buddhindra Kumar Rajkhanikar Memorial Lecture and Prize distribution of State Level Short Story Competition
6. Green audit and academic audit
7. Field Research and Project
8. Comments of the chair person
9. End of the meeting

A meeting is held under the presidentship of Dr. Sanjib Borghain, the chair person of IQAC today on 22nd December 2023. Dr. Gitamoni Handigue states the objective of the meeting. She says that the meeting is held to accelerate the activity of the IQAC so that next year SSR could be prepared to be sent to NAAC office.

Then discussions take place on audit report of the institution as audit report has to be uploaded in the Website and it should be linked through web path in the AQAR. The principal says that audit is done (from 2018 onward) by a registered CA and it would be completed very soon.

The coordinator says that Dr. Gitali saikia, Secretary, Kathasilpi Buddhindra Kumar Rajkhanikar Memorial Trust, had informed that the memorial lecture would be held on 27 January, 2023. Eminent writers Dr. Nahendra Padun and Şaponjyoti Thakur would be invited as the invited speakers. A prize distribution ceremony would also be held on the same day.

A discussion takes place in the house however two books to be published by English and Education Department in collaboration with Sampriti Publication and Assam Book Trust would be released in the proposed memorial lecture to be held on 27th January, 2023.

In the meeting a discussion also takes place about academic audit, green audit and field project to be carried out by various departments. The principal says that he has communicated a few persons to conduct academic audit and green audit. Dr. Diganta Gogoi, the secretary of Eco-Club is assigned a duty to help to conduct the green audit. Education department, Environmental Studies projects would be carried out in next two months. Education department HoD, says that this time they would conduct a project in Hachora Naga Village. Environmental Studies project also would be conducted in surrounding area.

The president thanks everybody for their constructive suggestions and appeals everyone to work devotedly for the development of this institution.


Resolutions taken:


1. IQAC would extend helping hand in all the activities of Kathasilpi Buddhindra Kumar Rajkhanikar Trust including the memorial lecture, and prize distribution ceremony of Kathasilpi Buddhindra Kumar Rajkhanikar memorial State Level Short Story Competition to be held on 27th January, 2023.
2. Two books (*Nila Tora* and *School Suti Hal*) would be released on 27th January 2023.

3. Projects (Dept. of Education and Environmental Studies) would be conducted in the next semester (January –May)
4. Academic audit and Green audit would be conducted soon.
5. Awareness against Child Marriage would be organized.

Actions taken :

1. An awareness camp on Cyber Security is held on 12 October 2022.
2. AQAR 2021-22 uploaded in NAAC portal.


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