

# Prospectus



**H.C.D.G. College, Nitaipukhuri, Sivasagar  
2023-24**

## **Greetings from the Principal**

As an institution of higher education, we have been striving hard to build a knowledge-based society. The basic objective of this rural educational institution is to provide an opportunity for pursuing higher education to the aspiring students of this area as well as to create an environment for the all-round development of the young students.

The college imparts education in humanities and social sciences. Moreover, Multimedia and Web Technology, Weaving Training Programmes have been introduced in this college. We are going to introduce some other vocational courses. Our aim is to empower the students to face the challenges of a highly competitive world confidently.

The college has been recently assessed and accredited by NAAC with a B grade. It is now well equipped with Smart Classroom, Virtual Classroom, Language laboratory and Cyber Library with 100000 e-books and above 6000 journals. We intend to give a strategic shift in students' approach to life. A highly qualified group of faculty members is always ready to attend to the student's academic requirements.

I, on behalf of the college family, welcome those who volunteer to be a part of this institution with the hope of changing their lives in a positive manner.

Wishing you all the best for a brighter and more prosperous future.

Phanidhar Saikia  
Principal, i.c.

### **Prospectus Committee**

**Adviser:** Phanidhar Saikia (Principal, i.c.)

Chief Editor: Sibaranjan Sharma

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Dr.DigantaGogoi

Dr.Tarun Gogoi

**Published under the authority of Principal H.C.D.G. College, Nitaipukhuri**

The information given herein is subject to modification at any point in time without any prior notice. In case of any matter not covered here in this prospectus, the decision of the Principal shall be final. Any such decision carried out by the Principal cannot be challenged in a court of law.

**PERSONAL MEMORANDA**

Name: .....

Class: .....

Roll No.: .....

Subjects: .....

Date of Birth: .....

Date of Admission: .....

Regd. No.: .....

**Local Address:**

Vill/Town: .....

P.O.: Dist: .....

State: ..... Pin: ..... Phone: .....

**Permanent Address:**

Vill/Town: .....

P.O.: Dist: .....

State: ..... Pin: ..... Phone: .....

Guardian's/parent's phone no: .....

Blood Group: .....

Other information (if any)

Date:

Signature

### **Important Points:**

- ❖ This prospectus is a valuable guidebook.
- ❖ It contains all information about the college.
- ❖ For day-to-day information make a habit to see the notice board every day.
- ❖ Don't temper the papers on the notice board.
- ❖ Ignorance of rules is no excuse, hence read the notices carefully and thoroughly.
- ❖ Always bring your identity card with you.
- ❖ The college is your *alma mater*, it's your duty to protect its property.
- ❖ Always wear college uniform.
- ❖ Ragging in any form is strictly prohibited and punishable.

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## CHAPTER-I

### *About the College*

HCDG College is an Arts College basically imparting higher education in Social Sciences and Humanities. The college, however, has embarked on creating opportunities for unprivileged students of this remote rural area so that parents of aspiring students do not have to travel far in their pursuit of higher education.

### *Mission:*

Our *Mission* is the academic pursuit and professional competency. The college seeks to promote learning and scholarship for the service of society and humanity.

Here the college fraternity strives hard to create an environment for the all-round development of the students at academic and personal levels. HCDG College aims at inculcating human values and social responsibility for a better future and to empower the students to face the challenges of this competitive world.

### *Vision:*

HCDG College strives to become a premier educational institution of higher education in this rural area to provide maximum opportunity for academic pursuit and professional competence. The institution endeavours to imbibe in students the value and importance of education and to make the student realize his/her real potential and utilize the same in achieving upward social mobility.

### **Objectives**

- ❖ The institution endeavours to spread the message of the importance of education in the present globalized world among the students of this remote area.
- ❖ To make this institution one of the best rural centres of higher education by providing the students with quality education through the use of modern infrastructure.
- ❖ To imbibe a sense of social consciousness among the students by engaging them in various extension activities and community service/work.
- ❖ To shape them as individuals and citizens contributing, according to their capacity, to the well-being and progress of society.
- ❖ To inculcate in them a sense of belonging to the country and thereby spread the message of national integration.
- ❖ To develop their personality so that they can find themselves fit to compete with others in the struggle for life as confident young men and women.
- ❖ To make them fit and capable to gain accessibility to upward social mobility through proper education.
- ❖ To make them understand the importance of education in modern society and spread this message among their peers in their respective fields and thereby helping in the spread of literacy.
- ❖ To make them aware of their democratic rights and responsibilities so that they can be shaped as conscious and law-abiding citizens of the country.
- ❖ To broaden their outlook in a way to make them capable to think in terms of secularism and rise above narrow parochial considerations.
- ❖ To develop in them a love for fine arts and attract them to explore their inherent artistic talent.
- ❖ To make them aware of the environment so that they can be conscious and active in the issues of conservation of the environment.

### **Brief History of the College:**

Set in the sylvan surrounding expansive paddy fields, Nitaipukhuri, historically an important place of Assam, offers a great visual treat of natural beauty. The Dehing River flows quietly to the south and to the north there is the National Highway-37, connecting it with all major towns of Assam. Nitaipukhuri is the nerve centre of fifty-six smaller villages that dot the landscape around it.

Ever since 1960, the need for a college was felt by the conscious masses of this area who wanted to shape the future of the younger generation by providing them with an opportunity to pursue higher education without having to travel far and spending an unaffordable amount. In 1965 a managing Committee was constituted consisting of a few educationists in this area like the late Tarun Gogoi, and Sri Kukheswar Gogoi, the first President and Secretary respectively. Under their able stewardship, the college was established and regular academic sessions commenced in July 1965. The Managing Committee and everybody associated with it worked tirelessly and selflessly to give shape to this nascent institution. Lt. Mina Dutta became the next Secretary of this Managing Committee and continued the effort of taking this institution a step forward. It was during his secretaryship the college continued its mission of catering to the educational needs of the students of this backward area inhabited by many ethnic groups. The college was brought under Grant-in-Aid Scheme on 1<sup>st</sup> July 1977. Finally, in September 1998 the college got registered under 2 (f) and 12 (b) clauses of the University Grants Commission. In 2003 the college also got a permanent affiliation of the Assam Higher Secondary Education Council, Guwahati. At present, the college is permanently affiliated to Dibrugarh University, Dibrugarh, Assam. In February, 2017 the college has been accredited by NAAC with a B grade.

The college has been adopting itself to face the new challenges in the field of higher education and continues to strive to excel in the changed educational scenario.

### **IQAC:**

The college has Internal Quality Assurance Cell (IQAC) for the all-round development of the institution. There are Career Counselling and Guidance Cell, Women Cell, Research Council, Grievance Redressal Cell, Extension Cell, and Publication Board under IQAC to carry out different activities. IQAC was formed as per the guidelines of the National Assessment and Accreditation Council (NAAC).

### **Research Council:**

To monitor research activities and to ensure quality research a Research Council has been formed in the college.

## CHAPTER-II

### *THE COLLEGE STAFF*

Principal, i.c

Phanidhar Saikia. M.A., M.Phil

#### **Teaching Staff:**

Assamese:

Dr. Diganta Gogoi. M.A. PhD (HoD)  
Dr. Niva Das. M.A., Ph.D.  
Dr. Pikumoni Chutia, M.A., M.Phil., Ph.D.  
Dr. Mridusmita Dutta, M.A., M.Phil., Ph.D.  
Mrs. Juli Changmai. M.A. (Tutor)

Economics:

Mrs. Bornali Saikia Sonowal. M.A. B.Ed. M. Phil. (HoD)  
Sri Ronjit Khanikor. M A.  
Dr. Nilakshi Goswami, M.A.  
Miss Nilipopy Gogoi (Tutor)

Education:

Mrs. Manashi Gogoi. M.A. (HoD)  
Dr. Leena Dutta, M.A. Ph.D.  
Dr. Rashmi Rekha Duwarah, M.A. M.Phil. Ph.D  
Miss Gaurisikha Gogoi. M.A., M.Phil.  
Bhagyashree Gogoi M.A. (Tutor)

English:

Dr. Gitali Saikia. M.A. (HoD)  
Mrs. Meghali Boruah. M.A. B.Ed  
Dr.L.X. Polin Hazarika, M.A., Ph.D.  
Miss Jaspreet Kaur Sagoo. M.A., M.Phil.  
Miss Plabita Ozah. M.A. (Tutor)

Political Science:

Dr. Gitamoni Handique. M.A. M.Phil. Ph.D. (HoD)  
Sri Bitul Saikia. M.A.  
Sri Satyadeep Lahkar, M.A., M.Phil.  
Miss Meenakshi Arandhara, M.A. (Tutor)

History :

Dr. Tarun Gogoi. M. A. M.Phil.(HoD)  
Sri Sibaranjan Sharma. M.A.  
Sri Horen Bhuyan. M.A.  
Miss Ripita Dutta, M.A. (Tutor)

Computer Teacher

Mrs. Lucky Bakal.

#### **Non-Teaching Staff:**

Sri Jadav Gogoi, B.A. (Senior Assistant)  
Sri Gupinath Chetia, B.A. (Junior Assistant)  
Sr. Parashar Dutta, B.A. (Junior Assistant)  
Sri Hemanta Bori. M.A. (Junior Assistant)



**Library Staff :**

Librarian                                  Sri Tinku Pegu. M.Li.Sc. M. Phil  
Assistant Librarian                      Sri Sibananda Sharma B.A. M. Li. Sc  
Library Bearer:                            Miss Dipika Baruah

Service Staff:                              Sri Dulal Gogoi  
    Sri Rakhi Shyam  
    Sri Tikendrajit Borah  
    Sri Janata Yein  
    Sri Gobin Dutta

**Administrative Regulations****College Rules:**

1. The Academic session of the College begins on the 1<sup>st</sup> August of every year.
2. Admission procedure begins after the declaration of the result of the SEBA, AHSEC and University and continues till the last day prescribed by the Council/University.
3. The College offers instruction in the courses of **Arts stream** only.

**Admission Procedure:**

1. For admission into H.S. 1st year and Semester- I, the candidate should apply in the prescribed application form along with self-attested copies of the certificate and mark sheet of the last qualifying examination passed. No Xerox or any other reproduced copy of the prescribed form of application will be accepted.

**2. Documents required at the time of admission:**

- (i) Provisional certificate of the qualifying examination last passed.
- (ii) Mark sheet of the last qualifying examination passed.
- (iii) Gap certificate (if required) from the appropriate authority.
- (iv) Two copies of a recent passport-size photograph (colour or black & white).

Self-attested copies of the above documents should be submitted along with the application form. However, at the time of the interview for admission, all these documents must be produced in original.

3. Mid-term admission in transfer cases beyond the normal admission period will be accepted only after getting prior permission from the Council/ University as the case may be.

**Identity Card:**

After admission, every student of the college will be issued an identity card which is non-transferable. The identity card should be carried all the time by the students. For issuance of duplicate identity cards, the students should apply in plain paper with a signed passport-size photograph to the Principal and deposit an amount of fine as fixed by the authority.

**Change of Address:**

Any subsequent change of address (present/permanent) of the student should be immediately intimated to the college office in writing.

**Change of Subjects:**

Under exceptional cases, a change of subject is allowed only in H.S. Courses. The student should apply to the principal within two weeks of the completion of the admission process.

Change of subject is not allowed in the Semester system.

**Mentor Groups**

As soon as tutorial groups are notified, it is the duty of the student to find out his/her grouping. One teacher is in charge of a group of students who is ready to give counselling to the students regarding academic and personal problems. One period is allotted in the class routine each day for the students to approach the concerned teacher(s).

**Fee Structure:**

Fees will be decided as per Assam Govt. Rule.

## CHAPTER-III

### Course and subjects available for admission

#### A. Higher Secondary (Arts):

##### Compulsory Subjects:

Assamese, English

##### Elective Subjects:

Economics, Education, History, Political Science, Advance Assamese, Multi-media & Web Technology, Spoken English (Vocational subject)  
Spoken Tutorial in collaboration with IIT, Bombay

#### **B. Four-Year Undergraduate Programme (Major & Minor):**

- |              |            |                      |
|--------------|------------|----------------------|
| 1. Assamese  | 2. English | 3. Economics         |
| 4. Education | 5. History | 6. Political science |

##### Skill Based Courses:

- Communication Skill
- Computer Skill
- Creative Writing /Teaching in Elementary Level
- Environmental Studies (Compulsory)

##### Eligibility:

##### For Higher Secondary Courses):

Any student who passed in H.S.L.C. or equivalent examination is eligible for admission to the H.S. Course.

Higher Secondary Students have to appear for class tests every week. It is compulsory for each & every student.

##### For Semester- I:

Any student passed in H.S.S.L.C. or equivalent examination is eligible for admission, in the Semester- I Course.

Students aspiring for Major courses must appear at an Entrance Test conducted by the concerned departments.

Other related regulations are as per AHSEC/Dibrugarh University examination notifications published from time to time.

#### **Course Structure of Four Year Undergraduate Programme (FYUGP) as per NEP, 2020**

- The syllabus for each course should be divided into modules or units and questions shall be set from each unit and students shall be required to answer questions in each unit. Unit-wise distribution of marks shall be in the syllabus.
- In the case of major/non-major courses having practical components, marks shall be divided into two courses as-60 marks for theory and 40 marks for practical.
- The Theory and Practical courses of a particular subject shall be separate and independent.
- The allocation of marks for the practical components in all subjects may not be exactly 40% of the total marks of the course. However, such allocations shall comply with the main course structure of the programme.
- The General Course Structure for the FYUGP shall be as below:

Year	Semester	Course (Lecture+Tutorial+Practical)	No of Courses	Credit per Course	Total Credit
		Major (Core)	1	4	4
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural	1	3	3

1	1 <sup>st</sup> Semester	Science-I/Social Science/Humanities-I/Commerce-I			
		AEC Language(MIL/Regional Language)	1	4	4
		Value Added Course-1: Understanding India	1	2	2
		Value Added Course-2: Health and Wellness	1	2	2
		Skill Enhancement Course	1	3	3
		<b>Total</b>			<b>22</b>
	2 <sup>nd</sup> Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science-II/Social Science/Humanities-II/Commerce-II	1	3	3
		AEC: Language and Communication Skills (English)-II	1	4	4
		Value Added Course 3: Environmental Education with emphasis on Community-based activities (more emphasis on practical)	1	2	2
		Value Added Course 4: Yoga	1	2	2
		Skill Enhancement Course	1	3	3
<b>Total</b>			<b>22</b>		

**Grand Total (Semesters I and II)**

**44**

**The students on exit shall be awarded an Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semesters 1 and 2 provided they secure 4 credits in a work-based vocational course offered during a summer term or internship/apprenticeship in addition to 6 credits from skill enhancement courses earned during 1<sup>st</sup> and 2<sup>nd</sup> Semester**

2	3 <sup>rd</sup> Semester	Major	2	4	8
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science-III/Social Science/Humanities-III/Commerce-III	1	3	3
		Value Added Course 5: Digital and Technology Solutions/Digital Fluency	1	2	2
		Skill Enhancement Course	1	3	3
		Ability Enhancement Course: Communicative English/Mathematical Ability	1	2	2
		<b>Total</b>			<b>22</b>
	4 <sup>th</sup> Semester	Major (Core)	4	4	16
		Minor	1	4	4
		Community engagement (NCC/NSS/Adult Education/Student Mentoring/NGO/Govt. institutions etc.)	1	2	2
		<b>Total</b>			<b>22</b>

**Grand Total (Semester I, II, III and IV)**

**88**

**The students on exit shall be awarded an Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credits in skill-based vocational courses offered during First Year or Second Year summer term or internship/Apprenticeship**

3	5 <sup>th</sup> Semester	Major	4	4	16
		Minor	1	4	4
		Internship	1	2	2
		<b>Total</b>			<b>22</b>
	6 <sup>th</sup> Semester	Major	4	4	16
		Minor	1	4	4
		Project	1	2	2
	<b>Total</b>			<b>22</b>	

<b>Grand Total (Semester I, II, III, IV, V and VI)</b>				<b>132</b>	
<b>The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline)(3 Years) after securing the requisite 132 credits on completion of Semester VI</b>					
<b>4</b>	7 <sup>th</sup> Semester	Major	3	4	12
		Minor	1	4	4
		Research Ethics and Methodology	1	4	4
		Research Project (Development of Project/Research Proposal, Review of related literature), DSE Course in lieu of Research Project	1	2	2
		<b>Total</b>			<b>22</b>
	8 <sup>th</sup> Semester	Major (Core and Elective	3	4	12
		Minor	1	4	4
		Dissertation(Collection of Data, Analysis and Preparation of Report)/ 2 DSE Courses of 3 Credits each in lieu of Dissertation	1	6	6
		<b>Total</b>			<b>22</b>
	<b>Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)</b>				<b>176</b>
<b>The students on exit shall be awarded Bachelor of (in the Field of Study/Disciplines)(Honours and Honours with Research) (4 Years) after securing the requisite 176 credits on completion of Semester VIII</b>					

**WEAVING TRAINING CENTRE:**

HCDG College has started the "Earn while you learn" programme for aspiring poor students. In 2017 WEAVING TRAINING COURSE is introduced in the college to provide the opportunity for higher education for underprivileged students who can earn money during the period of their learning.

**BEAUTY THERAPY COURSE:**

Self-sustaining Certificate Course in Beauty Therapy will be started in the forthcoming session for aspiring students.

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## CHAPTER-IV

### **College Library:**

The college library contains over 10,000 books; it subscribes to 19 journals and periodicals. It has a reading room with an internet facility. The college is registered under N-List Inflibnet e-Library, an initiative of the Ministry of Human Resource Development (MHRD) under the NME-ICE, funded by UGC, under the UGCINFONET Digital Library Consortium. Nlist Inflibnet Library extends access to 6000+ e-journals and 31,35,000+ e-books.

There is also a digital library section where 3,000 books including theses, journals and magazines are preserved.

### **Photocopying Facility:**

The library provides photocopying facilities to the readers at subsidized rates.

### **Circulation:**

Issue/return/renew of books have been digitalized in the library. Barcode-based circulation is introduced in 2016. The library staff is always ready to provide the necessary information required by the users.

### **Reader's Card**

Every admitted student by submitting the money receipt at the library counter can collect his/her library card. The reader's card remains valid up to the filling up of forms for the examination.

### **Transaction of Books**

A maximum number of two books shall be issued to a student and he/she can retain the books for a maximum period of two weeks or 15 days.

The same must be returned on the due date, failing which a fine of Rs. 2/- per book will be levied for every overdue day.

At the time of issuing books, the student is advised to check the pages, if there is any damage or mutilation of pages found, it should be brought to the notice of the librarian instantly.

The librarian reserves the right to recall any book at any time.

In case of loss of any book or part thereof shall have to be replaced by the borrower or double the cost of the book may be deposited.

### **Book Bank Facility**

A Book Bank was started in the college library in 2011 for providing textbooks to poor and meritorious students (both Higher Secondary and Degree students). At present, it has 1355 books.

The total number of beneficiaries is 130 to date.

**This year more students will be covered under the Book Bank facility.**

### **Exemption of Fees**

1. Poor students (generally) belonging to SC/ST are exempted from payment of admission fees and tuition fees on the production of caste and annual income certificates from the competent authority.
2. SC/ST/OBC (NCL)/Minority/Economically deprived (BPL card holder)/ Physically Challenged Degree students of the college will be given a periodic stipend.
3. Girl students are exempted from payment of tuition fees in H.S. Courses only.

### **Issue of Certificate:**

- i) All kinds of certificates shall ordinarily be issued within three days of application.

ii) When an original certificate is lost by an ex-student a duplicate transfer certificate/college leaving certificate may be issued on application by the candidate after payment of the requisite fees.

Discipline:

a) College uniform for the students:

Boys: Black trousers and white shirt with Badge.

Girls: White *mekhela-chadar* with sky-blue border and matching blouse in sky blue/white kurta & sky blue *pyjamas* with sky blue *dupatta* with Badge.

(b) College Uniform is a must for all students.

c) All students are required to attend their classes regularly and punctually. Continuous absence from class without prior permission or information is a serious breach of the discipline of the college.

d) A student should maintain classroom decency at any cost and any breach of decorum inside the classroom will be viewed seriously.

e) Students are prohibited from loitering on the verandah or crowding in front of the office.

f) Students are not allowed to join any political party or indulge in any political activity on the college campus.

g) Students should put their grievances before the Grievances Redressal Cell in writing or consult the Prof.-in-charge.

h) Students should not damage the electrical fittings; or disfigure walls by spitting break window panes, desks or benches and other college property. This is a punishable offence. Any student involved in such activities must replace the same as per the decision of the Grievance Redressal Cell.

i) Use of intoxicants and smoking inside the college campus is strictly prohibited. Erring students will be severely dealt with.

j) No students can represent any activity in the name of the college without prior permission of the college authority.

k) Mobile Phones and other such devices are strictly prohibited on the college campus.

Violation of any of the clauses mentioned above may be punished by a fine, suspension, rustication or expulsion as deemed fit by the authority.

Attendance:

A student is required to attend a minimum of 85% of the lecture delivered in the session to be eligible to appear in college/Council/University examinations.

Condonation of attendance may be granted by the Principal in exceptional cases if he is satisfied with the reason(s)

### **Examination:**

i) The H.S./Semester students will have to appear at Unit Examinations to be eligible to submit their final Examination Form(s).

ii) For 1st Semester students there shall be one University conducted (End Semester) examination usually in the month of November every year.

### **Internal Assessment for Degree Students:**

(FYUG)

As per DU rules:

The marks allotted for Internal Assessment (20%) in each course shall be based on the following:

- (a) Sessional Examination I (Written): 33.33% of the marks allotted for Internal Assessment
- (b) Sessional Examination II (Written): 33.33% of the marks allotted for Internal Assessment.
- (c) Seminar / Group Discussion/Viva-Voce/ laboratory test etc.: 33.33% of the marks allotted for

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## CHAPTER - V

### **Student Support System:**

To make the life of the student in the college smooth and less problematic, there are several bodies and cells. A student can approach these Bodies/Cells whenever he/she feels the need for it

- ❖ A Cooperative society for the benefit of the students.
  - ❖ Book- Bank facility provided for meritorious students.
  - ❖ Educational tour/Excursion for BA. students, selection will be done based on attendance in the class (85%), performance & merit
  - ❖ NCC & NSS for both boys & girls.
- & Physical Training Camp: Special Sports camps, Yoga & Meditation training are provided for the upliftment of the physical & mental health of the students.
- ❖ Free medical check-ups for students once a year.

### **Counselling and Career Guidance Cell:**

This cell counsels the students on choosing the right career after passing out from college as well as in selecting the right combination of subjects at the time of admission. If the student faces any academic problems in the middle of his/her studies he/she can approach this cell for counselling. This Cell also organizes seminars and symposiums on career counselling from time to time.

### **Cell for Women's Studies and Development:**

The **Cell for Women's Studies and Development** of the college was established in 2007 with the assistance of the Centre for Women's Studies of the University of Dibrugarh, with the then Principal of the college as its President. The objectives of the Cell are to change the present social attitudes regarding women's roles and rights in all fields of life, and to sensitise people about gender discrimination, and to assist women to enjoy their rights within the family, community. The cell has been conducting awareness camps, seminar, symposia on gender equity, women empowerment, domestic violence, superstition, social evils, pollution, health & hygiene, the status of ethnic women of nearby tribal communities etc.

### **KKHSOU Study Centre:**

The College has a KKHSOU Study Centre till 2012 with Undergraduate and Post Graduate Courses.

### **Sankardeva Study Centre:**

Sankardeva Study Centre was established in 2011. Its main objective is to make the students aware of the rich heritage of Assamese literature and culture. It has a special Library. This study centre arranges seminars, symposia & workshops on Sree Sree Sankardeva.

### **Departmental Library:**

Each department has its departmental library with a number of textbooks and reference books. Departmental libraries have been funded mainly by teachers for the benefit of the students. The English department has an e-library comprising 3000 e-books.

### **Political Science Study Centre:**

The Department of Political Science has a study centre which organises seminars, symposia on political events, current political affairs etc.

### **Language Study Centre:**

Language Study Centre endeavours to disseminate knowledge about regional & English languages through research, seminar & symposia. A National Seminar on "Tribal Languages of Northeast India" was organized by the Department of Assamese in collaboration with the Language Study Centre of this college.

### **Language Lab**

A well-equipped Language Laboratory with 25 computers for learning English methodically and scientifically was established in 2015 in this college. One of the major objectives of the language laboratory is to



develop the interpersonal relationship between the teachers and the students by helping the students to learn communicative skills in English. It also helps the students to learn proper accents of the English language and thereby to improve their communication skills and to acquire knowledge.

#### **Smart Class Room, Digital Class Room & Virtual Class Room:**

There are two Smart Class Rooms and four Digital Class Rooms in the college to help the students acquire knowledge by using technology and audio-visual aids. The Virtual Class Room provides an opportunity to be a part of the proliferation of knowledge all over the world.

#### **Grievances Redressal Cell:**

The Grievances Redressal cell in the college looks into the matter of inconveniences of students and employees. If a student or employee faces any problem while discharging his/ her duties or in academic or administrative matters he/she can approach the cell.

#### **Debating Society:**

This Society aims at improving the general awareness of students by organizing debates on topics relevant to the student community. This society functions under the Literary and Debating secretary.

#### **The Reading and Cine Club**

The English Department of this college has a Reading and Cine club. This body organizes departmental seminars and discussions on English literature and language as well as on cinema. The club screens films to provide the students with a platform for Film Studies. The club also gives importance to inculcating literary creativity and the faculty of appreciation of films of the students. It also publishes a News Letter and a Research Journal annually.

#### **Itihas Adhayan Chakra:**

The History Department of this college has a study circle which regularly organizes seminars, and awareness camp and also publishes an annual journal with ISSN

#### **The Economic Forum:**

The Economics Department of this college has an **Economic Forum** which organizes seminars, discussions, and publishes an annual newsletter and undertakes various research works.

#### **Asomiya Bibhagiya Chakra:**

The Assamese Department of this college has a study circle which organizes seminars, symposia, and a host of literary activities, stage plays in this college and nearby areas.

#### **Student Welfare Fund**

The Teachers' Unit of the college has an aid fund to provide financial assistance to poor and needy meritorious students of this college in the form of admission fees, books etc. depending on satisfactory academic performance and good conduct of the concerned student(s).

#### **Educational Tour:**

Most of the departments as well as the college authority organize educational tours to different parts of India with a view to exposing the students to the rich cultural heritage and geographical richness of India. It also provides an opportunity for the students as well as the faculty members to acquire knowledge about history, culture, advanced research etc.

#### **Student Union:**

The Students Union is the student body of the college. The regular students are the general members of it. It cultivates the qualities of leadership, self-expression and organizes intellectual, literary and cultural activities among the students.

The body is formed by a general election of the students usually in the month of October/November. The student body mainly organizes College Week, Freshmen's Social and Saraswati Puja etc, in the college. The body holds its respective offices after the election up to the declaration of next year's election result.

#### **Seminar/ Workshops:**

The departments and various cells as well as IQAC itself organize National level and Regional seminars and workshops each year to expose the teachers and students to the new trends of learning, knowledge and research.

#### **Research Activities and Field Studies:**

The faculty members carry out a few Minor Research Projects under UGC, Action Research Projects under SSA. Field Study is an integral part of learning. So many field trips are organized for students which provide an opportunity for the students to acquire knowledge about society and the environment systematically.

#### **Creative Activities:**

The college encourages creative thinking and writing. The college has several Wall Magazines, Hand Written magazines, and Journals.

*Hemhaar*, the college magazine publishes a review of the cultural, social, literary and sports activities of the college and articles written by students, teaching and non-teaching staff. The magazine is edited by the Literary and Debating Secretary of the Students Union under the supervision of the Prof.-in-charge. The magazine is published in two sections, viz: Assamese and English.

The college also organizes some literary programmes like “Kabi Sanmilan” (Poet’s Meet) and literary discussions.

#### **HCDG College Campus Film Society**

HCDG College Campus Film Society is established on 18<sup>th</sup> April 2022. It has got affiliation under the Federation of Film Societies of India (FFSI) which was established in 1959 by eminent filmmaker Satyajit Ray. The objectives of the HCDG College Campus Film Society are:

- I) To provide film education inside and outside the classroom to the students and to promote human values.
- II) To inculcate film interest among the students and teachers.
- III) To develop an interest in Film Studies and to promote appreciation of classic films, films of artistic value and social cause.
- IV) To appreciate and exhibit films to propagate film culture.
- V) To work as a film society and to promote the formation of film societies for the development of the film society movement all over the country.
- VI) To establish and maintain museums, collections, libraries, auditoria, etc. and to translate, compile, collect (books, pamphlets, newspapers, periodicals, microfilms, still photographs, motion pictures, sound recordings, films, micro-films and other materials), publish (books, pamphlets, periodicals), purchase or sell any literature bearing upon any subject relating to films and other forms of media and social studies.
- VII) To organize and participate in film festivals, lectures, seminars, conferences, etc.

## **Kathasilpi Buddhindra Kumar Rajkhanikar Memorial Trust established on 16<sup>th</sup> September 2022:**

In a special meeting held under the presidentship of Dr. Sanjib Kumar Borgohain, Principal, Hem Chandra Dev Goswami College, Nitaipukhuri, Sivasagar, on 16<sup>th</sup> September, 2022, a trust for organizing and promoting literary and social activities, entitled “Kathasilpi Buddhindra Kumar Rajkhanikar Memorial Trust” was established with the following office bearers. The working president and secretary of the trust are bestowed with the power of attorney and responsibility to transact the money deposited in the Punjab National Bank, Demow (Rs. 3 lakhs) and to conduct various literary and social activities under the trust. The trust is comprised of the following office bearers:

Adviser: Bipin Dutta, President, Governing Body, HCDG College, Nitaipukhuri

President: Phanidhar Saikia, Principal i/c, HCDG College, Nitaipukhuri

Working President: Manashi Gogoi, HoD, Education, HCDG College, Nitaipukhuri

Vice President: Vice Principal, HCDG College, Nitaipukhuri

Secretary: Dr. Gitali Saikia, HoD, English, HCDG College, Nitaipukhuri

Asstt. Secretary: Siva Ranjan Sharma, HCDG College, Nitaipukhuri

Donner family member : Bhaskar Ranjan Chabukdhara

Members: Dr. Diganta Gogoi

Dr. Tarun Gogoi

Dr. Polin Hazarika

Sri Sibananda Sharma

## **Village Adoption**

Bhatgaj village under Nitai-Panidehing Mouza has been adopted by the college with the assistance of the NSS unit of the college. The college starts working on the overall development of the village.

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## Annexure-I

### Academic Calendar Session: 2023-24

H.C.D.G. College Nitaipukhuri, Academic Calendar	Session 2023-24
Date (s)	Activities/Events
25 May — 31 <sup>st</sup> July, 2023	Admission Notice and completion of the admission process of 1 <sup>st</sup> Semester Classes
5 June, 2023	World Environment Day
7 June, 2023	Commencement of the Odd Semester/Classes of the BA Course & Counselling Programme (3 <sup>rd</sup> Sem)
9 June, 2023	Film Screening, HCDG College Campus Film Society
10—20 June, 2023	Workshop on Acting
20 June, 2023	Bishnu Rabha Divash
16 June – 15 July, 2023	Summer Semester Vacation for the teaching staff of the college
21 June 2023	International Yoga day
1 July 2023	College Establishment Day
10— 20 July, 2023	Declaration of BA Even Semester Examination Results
16 July, 2023	<ol style="list-style-type: none"><li>1. Commencement of the Odd Semester Classes (3<sup>rd</sup> and 5<sup>th</sup> Semester)</li><li>2. Commencement of new academic session for the BA 1<sup>st</sup> Semester Classes</li><li>3. Notification of Class Routine in the Colleges</li><li>4. Notification of Course Plan/Departmental Class Routine in the Departmental Notice Board</li><li>5. Counseling of BA 1<sup>st</sup> Sem students/ Bridge Course</li></ol>
17 July - 20 July, 2023	Counseling for HS 1 <sup>st</sup> Year & 1 <sup>st</sup> Semester Students/ Bridge Course
7 August, 2023	Freshers' Social
23 — 29 August, 2023	Counseling and Mid Semester Feedback Assessment (any one day)
18 August, 2023	Kabi Amulya Barua Memorial Lecture & release of Wall Magazine, Dept. of Assamese
20 — 26 August, 2023	1 <sup>st</sup> Sessional Examination

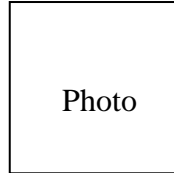
24 August, 2023	Prahlad Kumar Barua Memorial Lecture, Dept. of Assamese
29 August 2023	1.National Sports day 2. Film Screening and Discussion, HCDG College Campus Film Society
30 August, 2023	Extramural Lecture, Dept. of History
1 — 15 September, 2023	Students' Union Election (Any one day)
5 September, 2023	1. Celebration of Teachers' Day 2. Release of "Arhabithika", Wall Magazine by Economics Dept. & Discussion
8 <sup>th</sup> September, 2023	1. Symposium on the occasion of World Literacy Day by Dept. of Education 2. Celebration of the birthday of Dr. Bhupen Hazarika
6 September, 2023	Last date for notification of BA 1 <sup>st</sup> Sessional Examination results on the Departmental Notice Board
8 September 2023	1. Celebration of Bharat Ratna Bhupen Hazarika's birthday 2. Celebration of World Literacy Day by the Dept. of Education
10 September, 2023	Career Counselling by Dept. of English
11 September 2023	Last date for submission of filled in Registration form of BA 1 <sup>st</sup> Semester students by the college at the university
18 September, 2023	Extramural lecture (Dept. of Economics)
26 September, 2023	1. Last date for Assignment Submission by the students of the BA Programmes
28 September, 2023	1. Last date for Submission of the filled in Examination Forms of the BA End Semester Examinations by the college at the university 2. Extramural Lecture (Dept. of Political Science) 3. Last date for Submission of the filled in Examination Forms by the Colleges at the University.
1 — 9 October, 2023	2 <sup>nd</sup> Sessional Examination of the BA programme (Any six days)
2 October 2023	Observation of Gandhi Jayanti
12—17 October, 2023	Seminar, Group Discussion for BA programmes

15 October , 2023	Awareness camp on Gender Equity
20 October, 2023	<ol style="list-style-type: none"> <li>1. Last date for notification of 2<sup>nd</sup> Sessional Examination Marks on the Departmental Notice Board</li> <li>2. Completion of the Odd Semester Classes of the BA Programmes</li> </ol>
21 October, 2023	HS 1 <sup>st</sup> year and 2 <sup>nd</sup> year Unit Examinations
25 — 31 October 2023	Inter-College Youth Festival 2023 (Any four days)
30 October 2023	Observation of Rastriya Ekta Divash
10 November 2023 (Friday)	Completion of the Odd Semester Classes
16 November — 20 December, 2023	End Semester Examinations of the BA Programme
24 November 2023	Lachit Divash
30 November, 2023 (Thursday)	Last date for submission of Internal Assessment marks and Practical Examination marks of the Students of the BA programmes to the university
1 —12 December 2023	Test exam for HS 2 <sup>nd</sup> year students
26 December 2023 – 16 January 2024	Semester End vacation for the teaching staff of the college
17 January 2024	Commencement of Even Semester classes of 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> Semester, notification of the class routine
16— 20 January 2024	<ol style="list-style-type: none"> <li>1. Counselling/Orientaton programme/</li> <li>2. Bridge course for BA students</li> </ol>
17 January 2024	Celebration of Silpi Divash
22—28 January 2024	College Week
20— 28 February 2024	1 <sup>st</sup> Sessional Examination for BA students (Any 6 days)
21 February 2024	Observation of Mother Language Day
28 February 2024	Entrepreneurship development programme
2 — 6 March 2024	Notification of the 1 <sup>st</sup> Sessional examination marks of the

	2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> Semester BA programmes
8 March 2024	Celebration of International Women's Day
15—30 March, 2024 (tentative)	Final examination of HS 1 <sup>st</sup> year
15 —25 March 2024	Release of wall magazines of different departments
March 26 —April 5 2024	2 <sup>nd</sup> Sessional Examination for BA 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> Semester programmes (any 5 days)
10 April 2024	Last date for filled in Examination forms of the BA End Semester examination (2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> Semester) by college at the university.
10—12 April 2024	Students Seminar, Group discussion, submission of home assignment
20 April 2024	Mock test for BA 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> Semester students
25 April 2024	Last date of filled in examination forms for BA 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> semester examinations by the college at the university
30 April 2024	Last date of submission of Home Assignment by the BA 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> Semester students
2 May 2024	Commencement of HS 1 <sup>st</sup> year classes
8 May — 8 June 2024	End semester examination of BA programme (2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> semester)
11 May 2024	Last date of submission of BA 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> semester Internal Assessment Marks to the university
18 —25 May 2024	Extension activities/Project by the students
26—27 May 2024	National Seminar
24 May 2024	Special Talk Programme, Reading and Cine Club

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**Annexure-II**  
**H.C.D.G COLLEGE: NITAIPUKHURI**  
Library Membership Form



1. Name of the Student (Block Letters) : .....

2. Class: .....

3. Roll No: .....

4. Department: .....

5. Mobile : ..... 5. Email-ID: .....

6. Guardian's/Father's Name: .....

7. Address for Communication:

Village: ..... P.O. ....

Dist: ..... Pin Code. ....

Contact no.....

Date.....

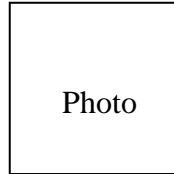
Signature of the Student



**Annexure-III**

**H.C.D.G COLLEGE: NITAIPUKHURI**

**Application Form for Identity Card**



1. Name of the Student (Block Letters): .....

2. Class: .....

3. Roll No: .....

4. Unique ID: .....

5. Mobile : ..... 5. Email-ID: .....

6. Guardian's/Father's Name: .....

7. Address for Communication:

Village: ..... P.O. ....

Dist: ..... Pin Code. ....

Contact no.....

Date.....

Signature of the Student

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